

Contractor's Progress, Status, and Management Report (CPSMR)

Report Date:	15 June 2020
Report Period:	18 May 2020-15 June, 2020
Project Name:	Newberg Historic Sidewalk Feature Inventory
Client:	Harris Environmental Group, Inc.
Client Representative:	Dana Holschuh

COMPLETED TASKS IN PREVIOUS MONTH:

- Continued research of sidewalk feature history and compilation of Newberg history for report.
 - Consulted Sanborn fire insurance maps from 1905, 1912 and 1929 to correlate locations of horse rings and other feature with historic buildings.
 - Online research through George Fox archives to find photos of areas where stamps were observed and background on named stamps
 - Research through Graphic archives and other sources for names stamps
- Continued compilation of report materials and write-up of Newberg sidewalk history; analysis of feature categories, distribution and history.
- Completed GPS survey of feature locations, finalized data for the GIS database, ensured all features have photographs and proper documentation for inclusion
- Coordinated with GIS manager and finalized 75% of report maps, including feature distribution maps, historic maps and more

UPCOMING TASKS FOR NEXT MONTH

- Finalize digital maps of the project area (currently 25% left to finalize- updated categories have emerged as research has continued).
- Continue research and analysis of features recorded
- Continue compilation of report materials and writing of report
- Return to Newberg to conduct research at the Yamhill County Library now that it has reopened; coordinate with Rachel Thomas at the University archives for any missing sources.

UPDATED SCHEDULE

- No updates at this time

PROBLEM AREAS AND RECOMMENDATIONS FOR SOLUTIONS:

- Unable to access the archives in person as planned for this month, once again due to COVID pandemic. I have contacted Rachel Thomas and she has offered her assistance since the archives are still closed to the public. Will complete the report with the resources able to be accessed.

RESULTS OF PREVIOUSLY IDENTIFIED ISSUES:

None.

CHANGES IN DIRECTION FROM PROGRAM BASELINE, INCLUDING ACTUAL OR POTENTIAL SCHEDULE IMPACTS:



None this period.

FINANCIAL STATUS:

No change. The project has been invoiced at 90%, with the remaining 10% to be invoiced at completion. All time spent on the project in excess of the contract amount will be undertaken at our expense to ensure a successful and on-budget final product.

OTHER INFORMATION:

None this period.